

**MINE HILL TOWNSHIP BOARD OF EDUCATION  
MINUTES  
REGULAR MEETING  
March 14, 2016**

**1. Call to Order**

**2. Statement of Compliance**

In compliance with the Open Public meetings Act, Public Law 1975, Chapter 231, adequate notice of the date, time and location for this meeting has been properly advertised in the Daily Record on January 17, 2016 and copies of the agenda have been posted on the district web site and locations designated by the Board, and emailed to the Clerk of the Township of Mine Hill.

**3. Flag Salute**

6:30 p.m.

**4. Roll Call**

Katie Bartnick	Yes	Debbie Giordano	Absent
Karen Bruseo	Yes	Joseph Heredia, Jr.	Absent
Peter Bruseo	Yes	Bridget Mauro	Yes
Jill Del Rio	Yes		

**5. Executive Session**

On the motion of Bridget Mauro seconded by Katie Bartnick at 6:37 p.m., the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy**
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories 3. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

## 6. Return to Regular Session

On the motion of Bridget Mauro seconded by Jill Del Rio at 6:49 p.m. the Board returns to the regular session meeting.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

## 7. Approval of Minutes

- a. RESOLVED, the Board of Education approves the **closed session minutes** of the meeting held on **February 22, 2016**.

Motion of: Bridget Mauro Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

- b. RESOLVED, the Board of Education approves the **regular meeting minutes** of the meeting held on **February 22, 2016**.

Motion of: Bridget Mauro Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

## 8. Correspondence

## 9. Superintendent's Report

- CEP
- Band/Chorus Concerts
- Cabin fever talent show
- PARCC Information
- Preliminary Budget

## 10. Presentation / Reports

## 11. Business Administrator's Report

- Fiscal Year 16-17 budget review

## 12. Public Discussion

- Nancy Gulley - musical, anything goes
- Town average tax increase reduction
- Kris Kazenbach - Total Special-Ed total

### 13. FINANCE

*Karen Bruseo, Joe Heredia, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **payment of bills** from the General Operating Account, in the amount of \$478,682.82.
- b. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the agreement with **eRateProgram, LLC**, at the cost of \$700.00; to file e-rate reimbursement for the 2016 funding year.
- c. RESOLVED, that the Board of Education accepts the recommendation of the Business Administrator and approves the **2016-2017 School Year Joint Transportation Agreement** between the **Educational Services Commission of Morris County and the Mine Hill Township Board of Education**, to provide transportation to public, nonpublic and special education pupils per the terms of the Joint Agreement, and recommends authorizing the Business Administrator to execute the contract.

- **Karen Bruseo abstained from check number: 13873**

Motion of: Bridget Mauro    Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

### 14. INSTRUCTION/CURRICULUM

*Katie Bartnick, Jill Del Rio, Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves **Homebound Instruction for Student ID 5010210394**, ten (10) hours per week to commence on March 21, 2016 until appropriate out of district placement is secured.

Motion of: Bridget Mauro    Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

### 15. OPERATIONS

*Debbie Giordano, Joseph Heredia, Bridget Mauro*

- a. WHEREAS, the Mine Hill Board of Education has determined a need to approve the submission of the **Comprehensive Equity Plan for 2016-2019**, and

WHEREAS, the plan must be submitted to the Morris County Superintendents Office on or before April 1, 2016, and

BE IT FURTHER RESOLVED, that the Mine Hill Board of Education has approved the submission of the Comprehensive Equity Plan for 2016-2019 to the Morris County Superintendents Office. (Available for review in the business office).

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **2016-2017 school year calendar**. (Available for review in the business office).
- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **revisions** of the **2015-2016 School Year Calendar**, to **reflect five (5) unused emergency days** as follows:

May 31, 2016 - Memorial Weekend - School Closed  
 June 13 & 14 - 12:30 Dismissal  
 June 15, 2016 - 12:30 Dismissal - Last day of school

- d. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Travel, Conference and Workshops** listed below:

Date(s)	Employee	Conference/Workshop Location	Registration	Travel	Estimate Total Expense
3-4-16	Theresa Steele	Professional Development Rockaway, NJ	-0-	\$4.03	\$4.03
3-11-16	Ruthie Champagne	Tech Resources Workshop Wayne, NJ	\$75.00	\$19.06	\$94.06
3-21-16	Lauren Snarski	DTC Training - NJASK Parsippany, NJ	-0-	\$3.93	\$3.93
4-28-16	Ruthie Champagne	Anger-Related Disorders Edison, NJ	\$79.00	\$13.64	\$92.64

Motion of: Bridget Mauro Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

# **16. PERSONNEL** *Jill Del-Rio, Debbie Giordano, Bridget Mauro*

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986, and

BE IT FURTHER RESOLVED, that the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq. N.J.S.A. 18A:39-17 et. Seq. or N.J.S.A. 18A:6-4.13 et.seq. on the recommendation of the Superintendent.

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **substitutes** for the 2015-2016 school year as indicated below at the following rates:

Teacher Certificate: \$85/day; \$95/day after 10 days  
 Substitute Credentials: \$80/day; 90/day after 10 days  
 Nurse: \$150/day  
 Aide: \$70/day

SUBSTITUTE'S NAME	TEACHER CERT.	SUB CRED.	NURSE	AIDE
Tara Dyson		X		
Victoria Soares		X		X

- b. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of the following staff as **Homebound Instructors for the 2015-2016 school year:**

Ruthie Champagne  
Danielle Wilson

- c. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the appointment of **Lisa Lardieri, lunch and classroom aide**, effective April 4, 2016 through June 30, 2016, at a salary not to exceed \$2,810.00.

Motion of: Bridget Mauro Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

## 17. POLICY

*Debbie Giordano, Joseph Heredia, Bridget Mauro*

## 18. BUILDINGS AND GROUNDS

*Katie Bartnick, Pete Bruseo & Bridget Mauro*

- a. RESOLVED, that the Board of Education accepts the recommendation of the Superintendent and approves the **Use of Facilities** as follows:

Organization	Purpose	Room Needed	Dates
Wharton Area Little League	Baseball & T-Ball Practices and Games	Gym - when available Outside Field - when available	3/21/16 - 4/15/16 3/21/16 - 6/15/16

Motion of: Bridget Mauro Seconded by: Jill Del Rio

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

## 19. Dover Report

*Peter Bruseo*

- BOE meeting at Dover discussed the girls' sports program
- Discussed parent's concerns in regards to the Special Ed program offered at dover

## 20. MHEF Report

*Karen Bruseo, Jill Del Rio*

## 21. Old Business

N/A

## 22. New Business

- Discuss eliminating the April 11, 2016 Meeting for the Budget Public Hearing

Motion of: Bridget Mauro Seconded by: Karen Bruseo

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

## 23. Public Discussion

## 24. Adjournment

On the motion of Bridget Mauro seconded by Karen Bruseo, the Board adjourns the meeting at 7:48 p.m.

Roll Call Vote	Katie Bartnick	Karen Bruseo	Peter Bruseo	Jill Del Rio	Debbie Giordano	Joseph Heredia	Bridget Mauro
5-0	Yes	Yes	Yes	Yes	Absent	Absent	Yes

Respectfully Submitted,



Carolina Rodriguez  
Board Secretary